Transfer Amounts Between Funds In Finex

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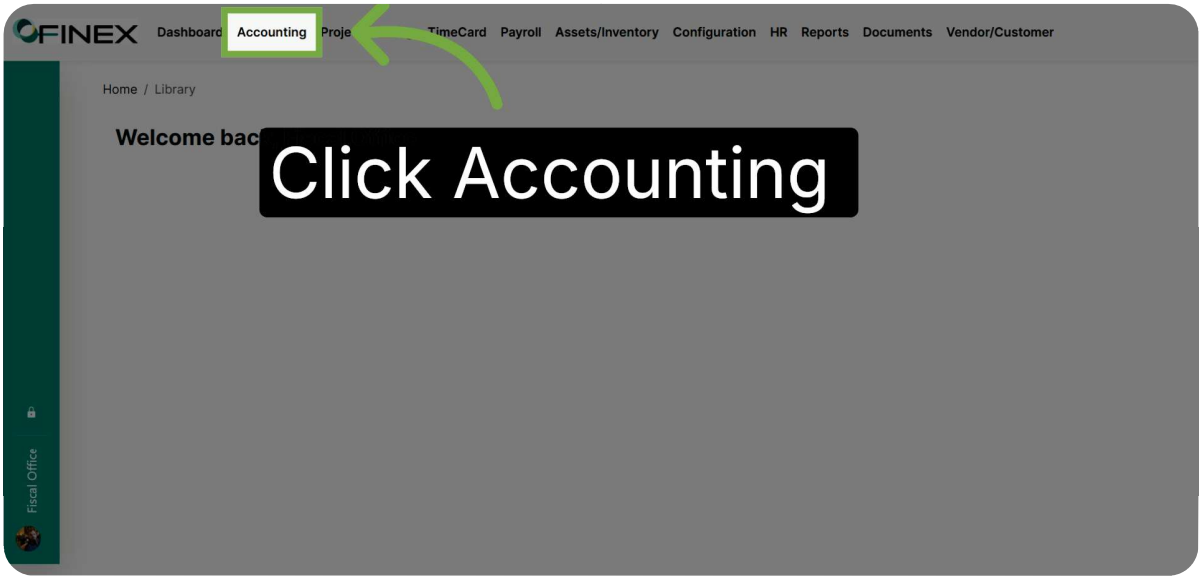
This tutorial guides you through transferring amounts between Funds in Finex.

Go to www.finexweb.com

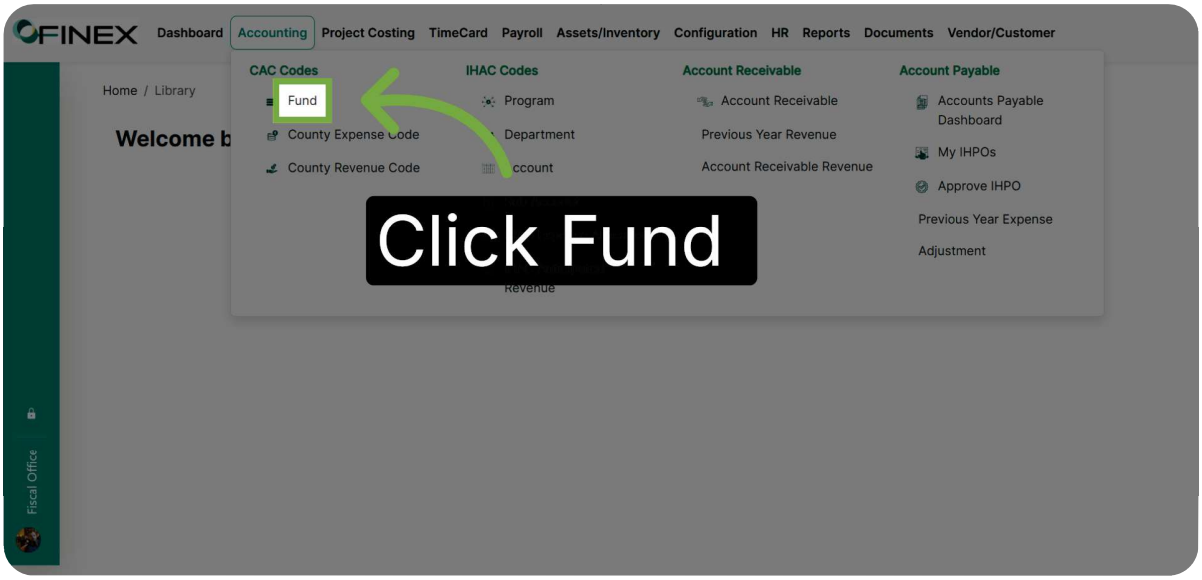
01 Access Accounting Section

Click Accounting to access the financial section of Finex.



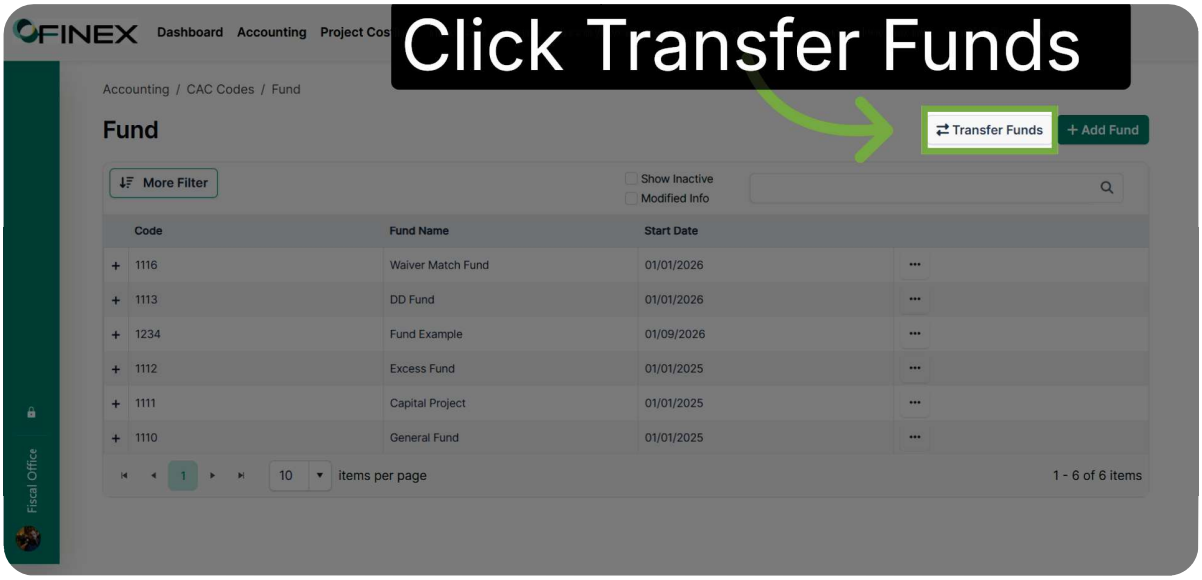
02 Open Fund Management

Click Fund to access where you can manage Funds in Finex.



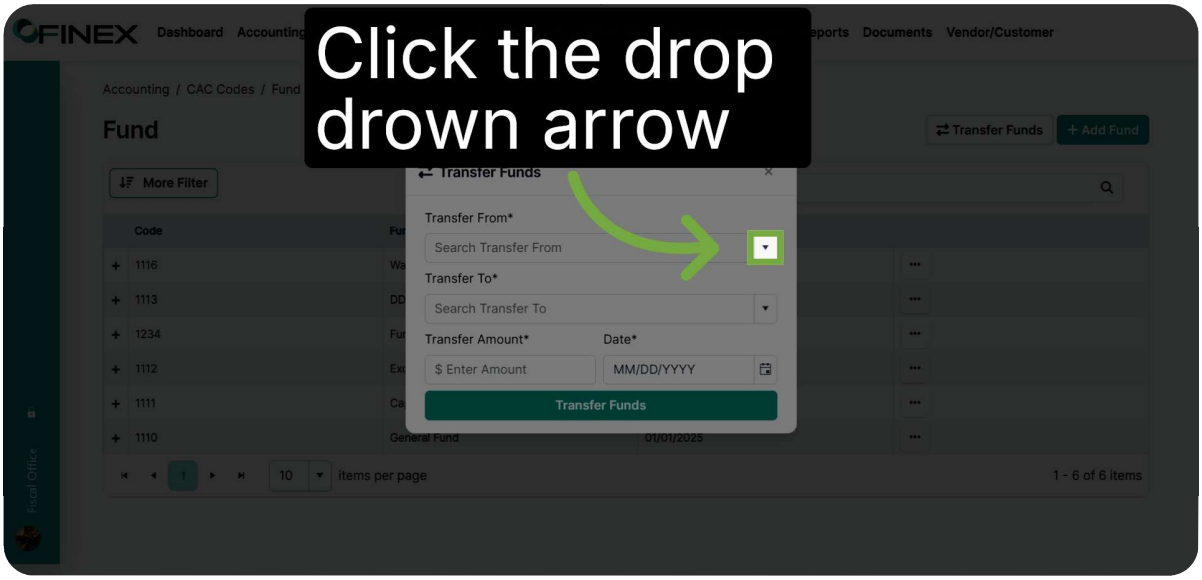
03 Select Transfer Funds

Click Transfer Funds to start the process of transferring money between two Funds.



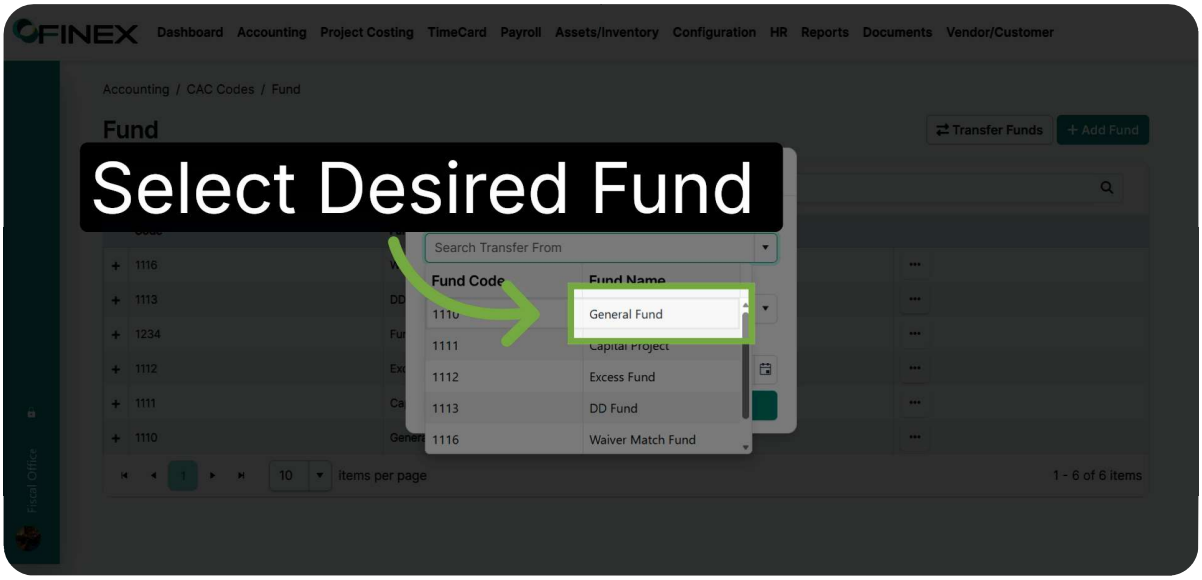
04 View The List of Funds For Transferring Money

Select the drop-down arrow to view the list of available Funds to transfer money out of.



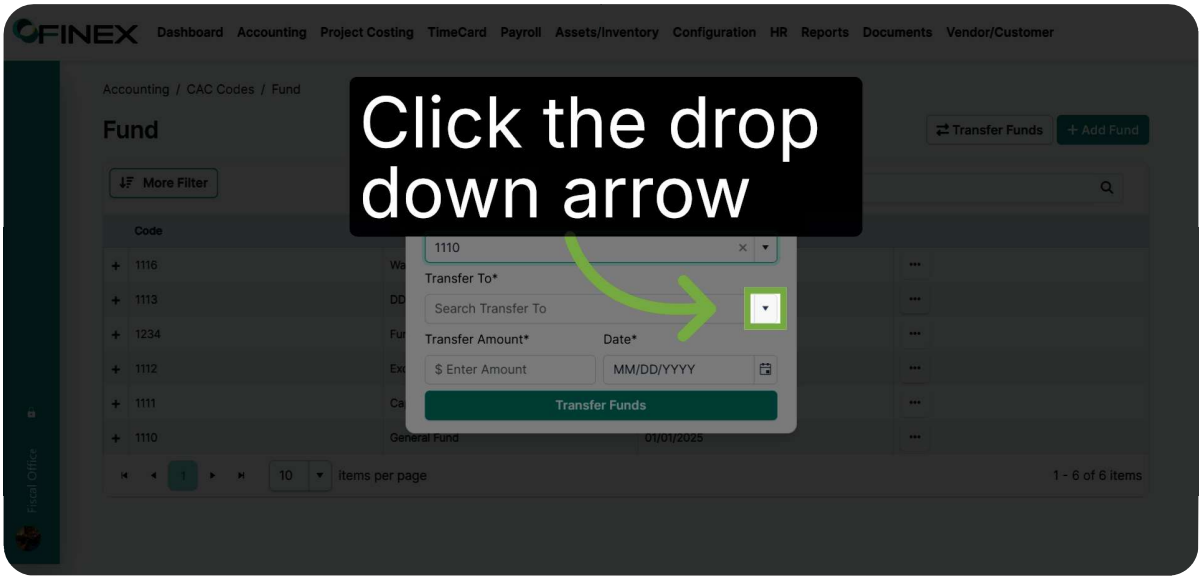
05 Select The First Fund

Select your desired Fund from the drop-down list.



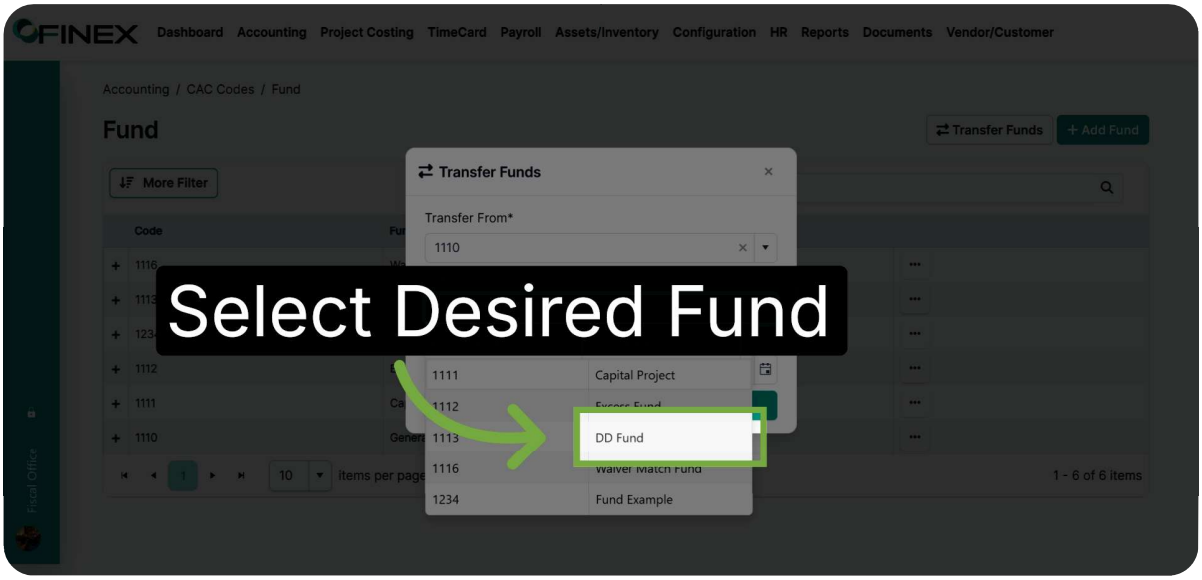
06 View The List Of Available Funds To Receive Money

Select the drop-down arrow to view the list of available Funds to transfer money into.



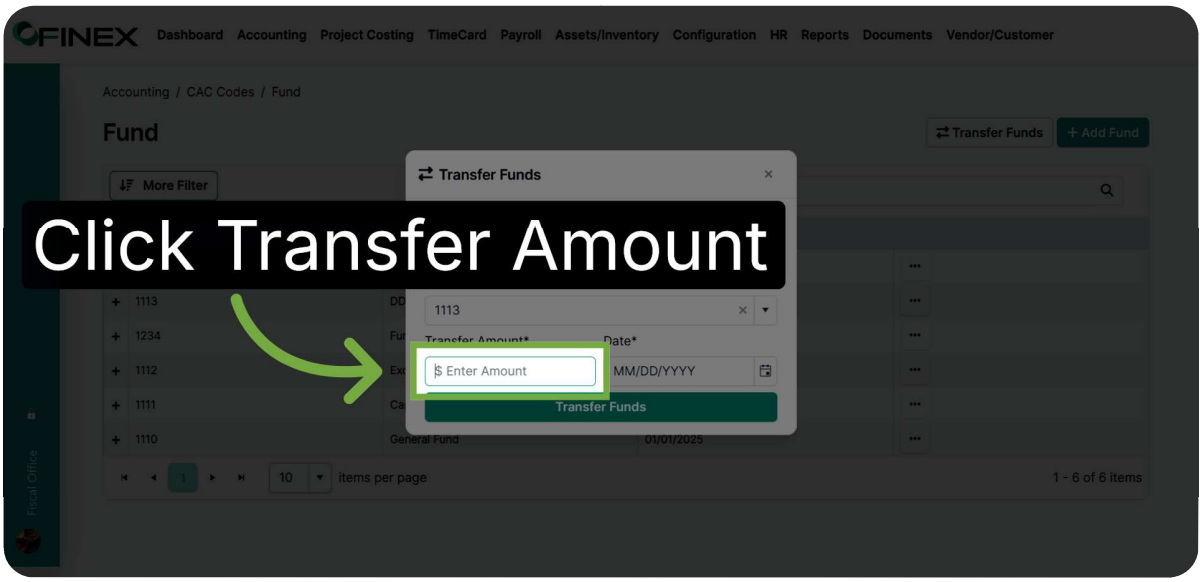
07 Select The Second Fund

Select your desired Fund from the drop-down list.



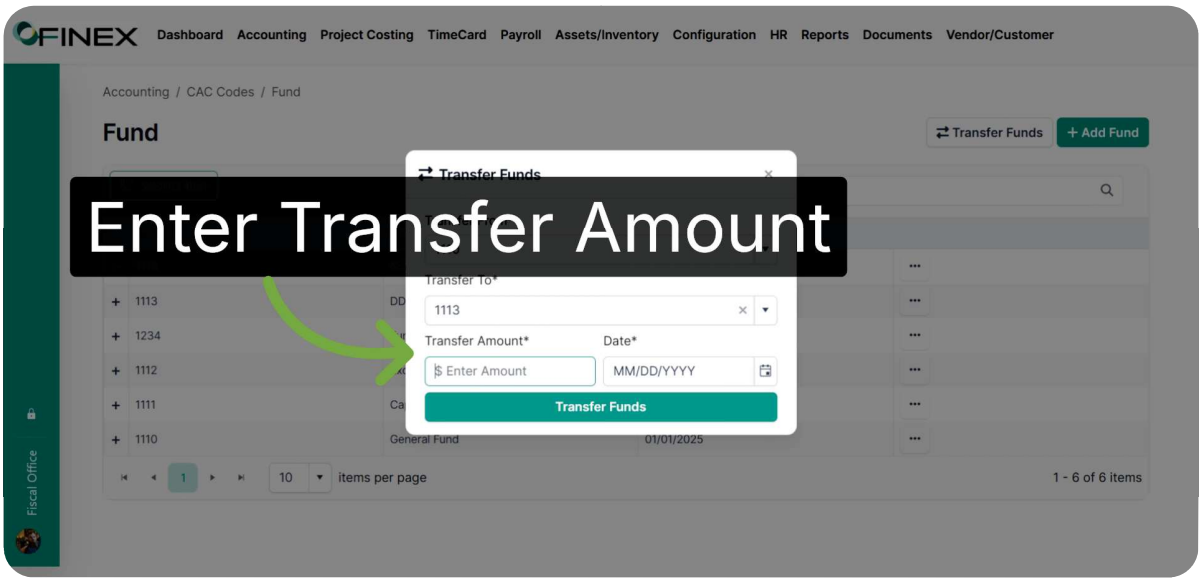
08 Select The Transfer Amount Field

Click in the transfer amount field.



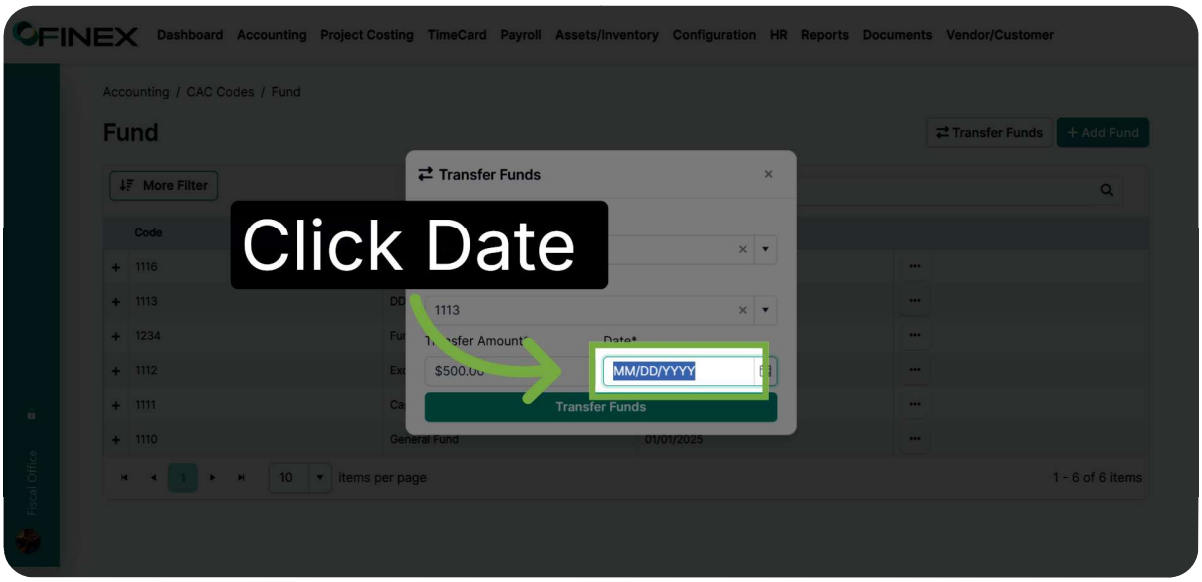
09 Enter Transfer Amount

Enter your transfer amount.



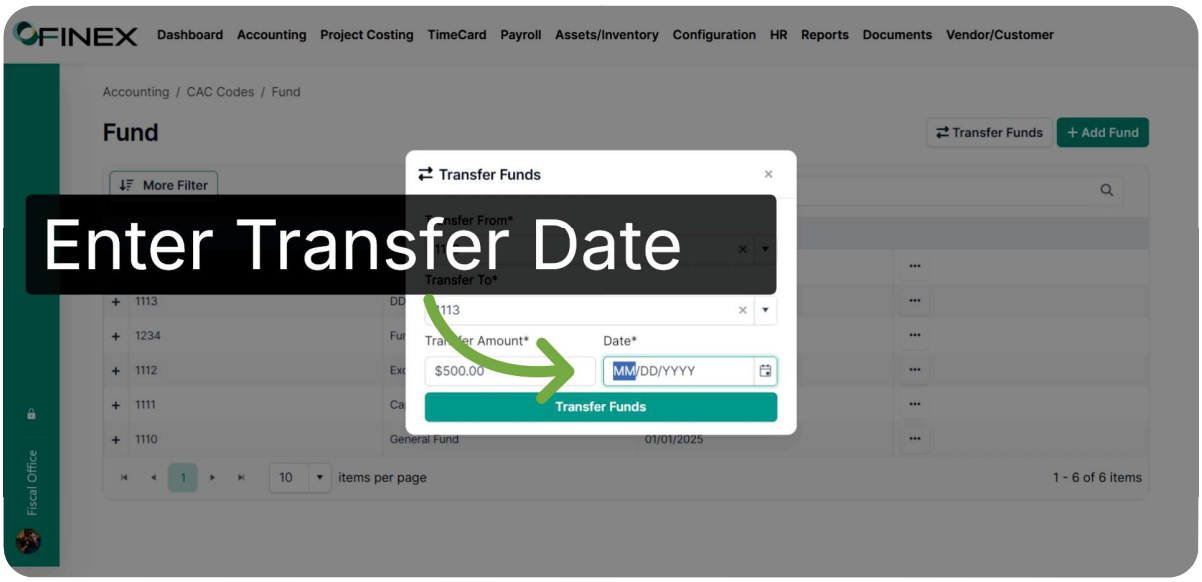
10 Select The Date Field

Click in the date field.



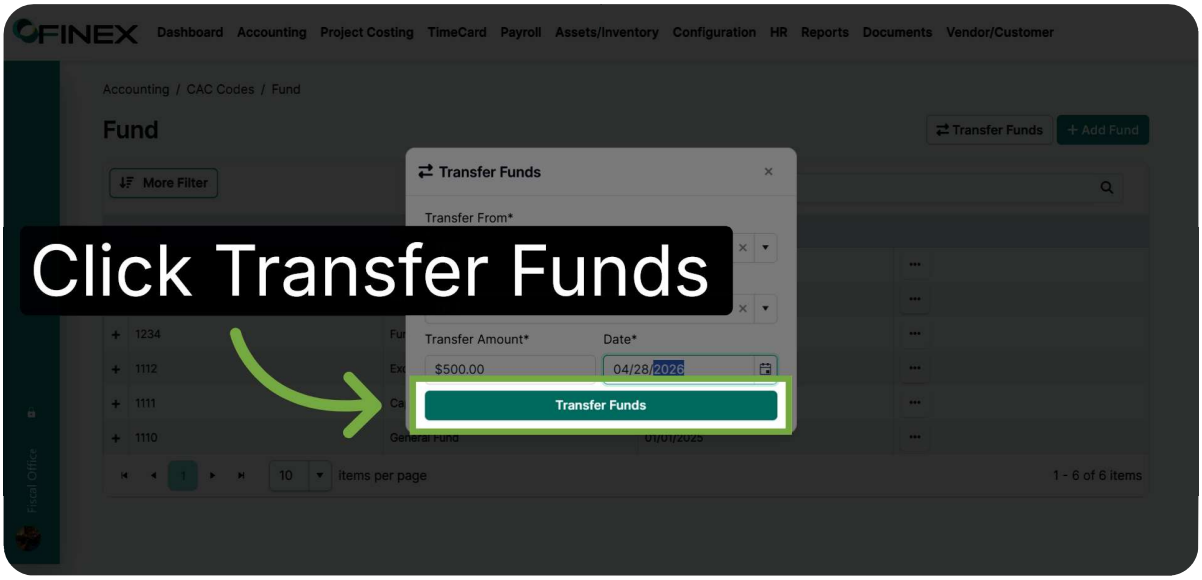
11 Enter Transfer Date

Enter your transfer date.



12 Confirm Fund Transfer

Click Transfer Funds to complete the transfer process.



You have now successfully transferred amounts between two Funds in Finex.

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